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Anchor Site Test Report

Template for recording site pull tests of post-installed anchors. Fill in on screen or print.

1. The job

Report number | Date of tests | Tests asked for by (name and company)

Client company and address | Client contact, name and position

Site address | Site contact

2. The anchor and the test asked for

Anchor make, type, size and finish | What it will hold (fixture)

Characteristic action N_Ek (kN) | Design or recommended resistance (kN) | Test type: preliminary, to failure or proof

Procedure, e.g. the BS 8539 annex followed | Test load asked for (kN) | Number of anchors to test

3. The base material

Base material | Solid or hollow | Strength at the time, if known

4. Installation (if installed or watched by the tester)

Installer, name and company | Hole diameter (mm) | Drill bit cutting diameter (mm, to 0.1)

Hole depth (mm) | Effective embedment depth (mm) | How each hole was cleaned

Torque specified (Nm) | Torque applied (Nm) | Bonded anchors: temperature at installation | Curing time, recommended and actual

5. Results (positions on a drawing, or described so each anchor can be found again)

No.	Position	Edge distance and spacing (mm)	Member thickness (mm)	To nearest support (mm)	Highest load reached (kN)	First movement load (kN), if asked	Condition after test and failure mode	Pass or fail

Movement at each load step, if asked for: attach the readings.

This report records facts about the anchors tested on the date shown. It does not say whether they are suitable for their use: that is for the specifier or responsible engineer.
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6. Equipment

Tester make, type and capacity (kN)	Serial number	Last calibrated (date)	Calibrated by

Movement gauge used, if any	Torque wrench used

7. Notes

Any departure from the procedure, and anything else seen on the day

8. Sign-off

Tester, name	Job title and qualifications	Signature

Witness, name and company	Second witness, name and company

9. Attached (type X)

- [ ] Method statement
- [ ] Tester's calibration certificate
- [ ] Drawing showing the anchors tested

Statement: these results describe only the anchors tested, on the date shown. This report does not say whether the anchors are suitable for their intended use. That decision belongs to the specifier or responsible engineer.

Record each anchor that failed as removed or marked so that nobody uses it.

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